

# SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

## ----- MEETING SUMMARY -----

*Public Health Auditorium  
1601 East Hazelton Avenue  
Stockton, CA 95202*

*Thursday, April 12, 2001 – 7:00 a.m.*

*(<<<APPROVED>>>)*

1. **Meeting was called to order by Chair Mitchell** at 7:12 a.m. Commissioners Flenoy-Kelley, de Polo, Snider, Vera, Vice-Chair Fujii and Chair Mitchell were in attendance. Commissioner Adubofour and Commissioner Gutierrez were absent. Chair Mitchell asked that it be noted that they had a quorum.
2. **Approval of Minutes for January 22, 2001.** *Motion: Approve minutes of meeting of March 8, 2001. (Vera/Fujii - Motion carried 6-0).*
3. **Program Coordinators (PC) Report**

The PC highlighted the written report and handouts :

- ⇒ Board of Supervisors letter requesting the addition of a Program Assistant to the staff;
- ⇒ The calendar handed out to the Commissioners to assist with the planning of additional meetings
- ⇒ The list of Round 2 proposals received was also distributed to the Commission
- ⇒ The Mini-Grant deadline is April 30<sup>th</sup> for May review
- ⇒ Contractors are in the process of signing their contracts for the May 1<sup>st</sup> or May 8<sup>th</sup> board meeting
- ⇒ Rogers and Associates, hired by the State Prop.10 Commission for media, marketing and outreach, is working on three versions of a Prop. 10 informational Power Point presentation.
- ⇒ The PC represented Safe from the Start at a C.S.A.C. (County Supervisor Association of California) in Sacramento and had the opportunity to talk about what our county is doing to address family violence. A subcommittee in our County is addressing a training for medical providers to help with reducing the exposure of children to family violence.
- ⇒ The Kits for New Parents teleconference discussed the benefit of the kit helping to put a visual face to the Prop. 10 Commission to the general public. Discussion on the distribution of the kits took place. The kickoff is July 19<sup>th</sup> in Los Angeles at the State Commission meeting.
- ⇒ School Readiness Initiative, the state is looking into spending \$200 million to start, with a goal of long term funding from the State. Communities within the lower (30<sup>th</sup> percentile) testing scores will receive funding to develop a

comprehensive plan to work with families to help raise their children's school readiness which would raise these scores. We have 40 elementary schools that meet this lower 30<sup>th</sup> percentile rating. There is a discussion paper on the State Commissions website for more information.

4. **Approve Program Coordinator's recommendations for Round 2 funding process**

Funding recommendations for Rnd 2 – discussed handout by the PC on this issue. Commissioner de Polo is concerned that grantees may not be able to meet the staffing requirements to run their proposals. Commissioner Vera agrees that qualified people are difficult to find, and believes that site visits are helpful but the monitoring process will be the key to making sure the agencies are meeting their program goals. PC advised that with the capacity building components of the funding, there would be technical assistance for contractors. The goal is to do everything possible to make the programs successful.

Chair Mitchell requested clarification on the recommendations. Discussion by Commissioners de Polo, Snider, Fuji, Flenoy-Kelley, Mitchell and Vera regarding capacity issues as well as issue of funding the same well known established programs over smaller less recognizable or new programs. Commissioner Flenoy-Kelley also expressed a desire to be updated on collaborations between funded organizations. PC stated that capacity issues are looked at during the site visits and negotiation process and feels comfortable with this group. Commissioner Vera questioned the panel scoring system and how proposals are recommended, with the belief that the actual score is more important than the recommendation. Chair Mitchell stated concerns that the comments might not be indicative of the score given or the recommendation by the panelists. PC clarified the scoring system and emphasis was on quality of proposal as opposed to just the technical aspects.

Bobby Bivens commented on his concerns that by over technicalizing we could eliminate some good proposals.

Nathana Humphreys – Head Start, shared concerns about finding qualified people to serve the under 5 age group and wondering if some of the grantees will be providing educational training to their new hires as the Head Start program does.

Chair Mitchell agreed that these are things that can be brought up for our strategic plan.

Joan Richards – Family Resource and Referral, suggested doing more workshops for the public to show them what it takes to start a child care center.

Mr. Bivens suggested a way to target the fathers of these age groups would be through WorkNet and offer some kind of funds for stipends or incentives.

*Motion: Approve Program Coordinator's recommendations for Round 2 funding process (Snider/de Polo - Motion carried 6-0).*

5. **Approve recommendations of the Planning committee report regarding Harder + Co amended contract**

Commissioner Vera summarized the Planning Committees desire to put a plan in place for the long term, with a line item to address the unexpected issues that may arise. This would eliminate the need to continue to make amendments to their contract. Discussion regarding the issue of many of the duties listed in the scope of work would eventually fall under the duties of Commission staff (when the Commission staff expands).

Bobby Bivens wondered if the amount of the contract takes into account the changes that are to come in the future. Commissioner Vera responded that those needs will be addressed as they arise, there are other consulting companies that may be better suited for future assistance, this contract is basically for development of the Strategic Plan and Round 3.

*Motion: Approve recommendations of the Planning Committee report regarding Harder + Co amended contract (Vera/Fujii – Motion carried 6-0)*

6. **Planning Committee update**

Lois Lang service mapping proposal has been approved and the PC coordinator has the authority to contract that project out. PC passed around some examples of Geographic Information Systems (GIS) mapping.

Commissioner inquired as to the dissemination plan for this information. Chair Mitchell responded that it is part of the strategic planning process and the information is available to anyone in the community who wants to use it. Commissioner Flenoy-Kelley would like to see the information shared with all applicants as well as other agencies.

Joan Richards, Family Resource and Referral, advised that the map on child care services is available in her office.

Paul Harder spoke on the Strategic Plan revisions and summarized what has been accomplished over the last year, and what the goals are for next year. The focus will be to update the indicators and demographics based on the 2000 Census information (this information will be in the map form and also available on the web site); involve the community more directly; analyze what has actually been funded vs what the commission had hoped to fund; work on capacity building in our community so more funds can be spent with commission goals in mind; and review the budget projections which will cover a longer time frame with new allocations on how funds are spent. They will be using the service maps to target areas for future possible funding. This information, along with all

the proposals received will assist with reframing the Strategic Plan. Commissioner de Polo shared that it would be interesting to match up the school scores of students that live in poor areas. PC advised that work has started in identifying schools with the low scores (API) and mapping those areas. Commissioner Vera added that HSA is funding after school programs in these targeted areas also.

Bobby Bivens commented a hope that Harder + Co. will also look at where the Prop 10 funds are going and if they are impacting these areas as well, and what are the benefits of these funded projects.

Joan Richards stated she will be sending the Commission copies of "On the Capital Doorstep", a publication that outlined new legislation on neighborhood centers, school readiness and the long overview of the master plan.

**7. Approve Shanda Wallace's request to meet with Program Coordinator concerning review panel comments**

*Motion: Approve Shanda Wallace's request to meet with Program Coordinator concerning review panel comments (Flenoy-Kelley/Vera – Motion carried 6-0)*

**8. Direct the Program Coordinator to send out letters to non-funded Round 1 agencies concerning meeting with Program Coordinator concerning review panel comments**

PC read the letter that went out to all participants and it gave specific dates and procedures to schedule time to go over the reviewer comments.

Chair Mitchell stated there is a huge difference between an individual approaching the Commission and getting permission to bypass a process that has already been established and saying if we've done it for one, we have to offer everyone the opportunity. By making a general offer we are essentially undoing the established process for people to meet a deadline. There is a big difference in one person going through the embarrassment of asking permission and saying because we gave it to one, everyone is able to bypass the deadline therefore, he cannot support this recommendation. Commissioner Flenoy-Kelley clarified that she would like to give the appearance of being "user-friendly" and helping other organizations be better grant writers. Commissioner de Polo disagreed with this as she believes that it undermines the PC's authority. Commissioner Fujii agreed with Chair Mitchell that a case by case determination is more appropriate.

*Motion: Direct the Program Coordinator to send out letters to non-funded Round 1 agencies concerning meeting with Program Coordinator concerning review panel comments (Flenoy-Kelley/Vera - roll call vote: de Polo-nay, Flenoy-Kelley-aye, Snider-nay, Vera-nay, Fujii-nay, Mitchell-nay - motion not carried 1-5)*

Willie Rucker, Little Lyndsey's Day Care, stated a lot of the day care providers are not aware of the Prop. 10 opportunities.

9. **Approve Request for Proposal for Technical Assistance Training**

Program Coordinator is working with Barbara Aved through the Technical Assistant Center with state Prop 10. They are finalizing format and addressing strategic plan issues of capacity building for the community. The proposal will entail a needs assessment of all the contractors, and once the needs are established, arrange trainings to meet those needs. Commissioner Flenoy-Kelley asked for clarification on the timeline and dates. PC stated none of the dates on the draft are correct and would be corrected.

*Motion: Approve Request for Proposal for Technical Assistance Training pending technical changes by the Program Coordinator. (Snider/Flenoy-Kelley - Motion carried 6-0)*

10. **Set additional dates for Commission meetings for Strategic Planning**

Commissioners were asked by the PC to complete calendars and fax to her by tomorrow.

11. **Public comments**

Bobby Bivens asked if there was a goal of coordinating between different agencies. Chair Mitchell stated that they will be devoting a large amount of strategic planning time to this issue. Mr. Bivens clarified that it's difficult on people to be asked the same information over and over by different parties. Commissioner Vera agreed that there is a desire from the agencies to see this coordinated as well, a common database with confidential access. PC assured the Commission that this process has already begun. Commissioner Flenoy-Kelley reminded Commission that the seamless coordinated system of all this information and services is one of the goals of the Commission.

12. **Commissioner comments**

None

13. Meeting was adjourned to **Thursday, May 10, 2001 at Public Health Auditorium (1601 East Hazelton Ave) at 7:00 a.m.** *Motion: (de Polo/Vera Motion passed 5-1)*